

Portillo Ridge Homeowners' Association  
**Board of Directors Meeting Agenda**

*Wednesday, September 9, 2020 – 9:30 AM via Zoom Teleconference*

**1. Call to Order**

**2. Homeowner Discussion**

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**1. Approval of Minutes - (These Draft Minutes are available on our website)**

- Note: April, May & June BOD Meetings were cancelled
- March 11<sup>th</sup> BOD Meeting
- March 13<sup>th</sup> BOD Workshop

**2. Acceptance of Treasurer's Report**

- March- July Financials – (Copies of these Financials are available on your individual Stratford Portal)
- August Financials
- 2019 Tax Update

**3. Committee Reports**

- Architectural Review
- Audit
- Common Area Maintenance
- Food Bank
- Neighborhood Watch
- Nominating and Election
- Social

**4. Special Representative Reports**

**5. Management Company Updates**

- Monthly Inspections
- Waste Management Update
- New GM/CFO Charlie Diaz
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**6. Unfinished Business**

- Action in Lieu of Email Motions – Copies of the Following E-mail Motions and Subsequent Votes will be Filed with These Minutes – On file at Stratford
  - Vote to Appoint Jim Chisholm to the HOA Board of Directors
  - Vote to Elect Jim Chisholm to the Position of HOA President
  - Vote to Approve Estimate for Monument Painting for \$650
  - Vote to Approve Invoice from Continental Self Storage for \$444

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**6. Unfinished Business (continued)**

- Legal Training – Looking at Alternatives
- 2021 HOA Meeting Dates – Submitted to GVR
- 2021 HOA BOD Workshop Dates - Submitted to GVR
- Informational Meeting – October 21<sup>st</sup> ~ Finalize Agenda/Cancel
  - i. Speaker
  - ii. Ensure Secretary sends agenda out 15-30 Days prior to the Meeting
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**7. New Business**

- Discuss Appointment of the Nominating and Election Committee
  - i. Must be Appointed in October BOD Per By-Laws
  - ii. Committee Appointed for 1 Year
- Annual Meeting – January 20, 2021 ~ Looking at Alternatives
- Discuss 2021 Operational & Reserve Budgets ~ Approval at October BOD
- Discuss 2021 HOA Dues ~ Approval at October BOD
- Discuss 2021 Transfer Fees ~ If Necessary, Resolution at October BOD
- Discuss Reserve Study Financials ~ Approval at October BOD
- Discuss Rental Requirements/Fees
- E-mailing Voting Procedures
- GVR Meetings Room Updates
- Mail Call
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**8. Adjournment to Executive Session ~ (If Required)**

**9. Adjournment**

- Next BOD Meeting ~ October 14<sup>th</sup> - 9:30 AM at Madera Vista or Zoom
- Next Informational Meeting ~ October 23<sup>rd</sup> - 6:00 PM at Las Campanas??
- Next BOD Workshop ~ October 16<sup>th</sup> - 9:30 AM at Las Campanas