

Portillo Ridge Homeowners' Association
Board of Directors Meeting Agenda

Wednesday, September 8, 2021 – 9:30 AM via Zoom Teleconference

1. Call to Order

2. Homeowner Discussion

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1. Approval of Minutes - (These Draft Minutes are available on our website)

- Note: , June -August BOD Meetings were cancelled
- May 12th BOD Meeting

2. Acceptance of Treasurer's Report

- May- June -July & August Financials – (Copies of these Financials are available on your individual Stratford Portal)
- 2021 Tax Update

3. Committee Reports

- Architectural Review
- Audit
- Common Area Maintenance
- Food Bank
- Neighborhood Watch
- Nominating and Election
- Social

4. Special Representative Reports

5. Management Company Updates

- Monthly Inspections
- Waste Management Update

6. Unfinished Business

- Decision regarding the holiday party
- Action in Lieu of Email Motions – Copies of the Following E-mail Motions and Subsequent Votes will be Filed with These Minutes – On file at Stratford
 - Vote to Approve Invoice from Continental Self Storage \$516

6. Unfinished Business (continued)

- 2022 HOA Meeting Dates – Submitted to GVR
- 2022 HOA BOD Workshop Dates - Submitted to GVR

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7. New Business

- Discuss Appointment of the Nominating and Election Committee
 - i. Must be Appointed in October BOD Per By-Laws
 - ii. Committee Appointed for 1 Year
- Annual Meeting – January 20, 2022 ~ Look at Alternatives
- Discuss 2021 Operational & Reserve Budgets ~ Approval at October BOD
- Discuss 2021 HOA Dues ~ Approval at October BOD
- Discuss Reserve Study Financials ~ Approval at October BOD
- E-mailing Voting Procedures
- GVR Meetings Room Updates,
 - Make decision regarding future board meetings via Zoom
- Mail Call
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8. Adjournment to Executive Session ~ (If Required)

9. Adjournment

- Next BOD Meeting ~ October 13th - 9:30 AM at Madera Vista or Zoom
- Next BOD Workshop ~ October 15th
- - 9:30 AM