

**PORTILLO RIDGE HOMEOWNERS' ASSOCIATION,
an Arizona non-profit corporation**

A RESOLUTION OF THE BOARD OF DIRECTORS

Re: Age Restriction Compliance

The Board of Directors of Portillo Ridge are required to maintain a file of all homeowners to "insure compliance with the State and Federal Fair Housing Act and any other legislation or governing pertaining to this section" ARTICLE XI AGE RESTRICTION FOR RESIDENTS contained in the Portillo Ridge HOA CC&R's.

At a meeting of the Board of Directors of Portillo Ridge Homeowners' Association (the "Association"), an Arizona non-profit corporation, duly called and held on the 23rd day of October 2012, a quorum being present and voting, the following resolution was unanimously adopted:

Therefore to insure compliance with the CC&R's and all federal and state laws, the following policies/procedures are to be followed:

- The Age Restriction Survey Form will be distributed by the HOA at a minimum of every two years.
- For homeowner occupied homes, the Age Restriction Survey Form is to be completed by the homeowner and returned to the HOA by the stated due date.
- For homes that are rented, the Age Restriction Survey Form for Rentals must be completed before the renter takes possession. The homeowner is responsible for seeing that the form is completed by the renter.
- Whenever a home is transferred to another party, the Age Restriction Survey Form is to be completed and returned to the HOA within thirty (30) days of the transfer.
- The penalty for not complying with the above is \$25 per month until the Age Restriction Survey Form is completed and returned. The Penalty will be assessed per the Enforcement Policy.

DATED this 30th day of October, 2012

**PORTILLO RIDGE HOMEOWNERS' ASSOCIATION
an Arizona non-profit corporation**

By: *Donna Severett*
Its: President

A. Bohannon
Secretary

ATTEST: