

**PORTILLO RIDGE HOMEOWNERS' ASSOCIATION,
an Arizona non-profit corporation**

A RESOLUTION OF THE BOARD OF DIRECTORS

Re: Recording of HOA Meetings (HB2245)

At a meeting of the Board of Directors of Portillo Ridge Homeowners' Association (the "Association"), an Arizona non-profit corporation, duly called and held on the 13th day of December, 2011, a quorum being present and voting, the following resolution was unanimously adopted:

The following policies are to be followed when recording any HOA meeting:

- Written notice of the intent to record the meeting must be received in writing five (5) days in advance of the meeting.
- Recording equipment may not obstruct the room (e.g. the equipment may not impair anyone's view of the meeting or create a hazardous condition).
- The recording may not be uploaded to the internet or any other like media service.
- The Board is entitled to a copy of the recording for a reasonable cost for the duplicating of the recording.
- An announcement must be made to all participants at the beginning of the meeting that the meeting is being recorded.

DATED this 13 day of December, 2011

**PORTILLO RIDGE HOMEOWNERS' ASSOCIATION
an Arizona non-profit corporation**

By: Donna Severidt
Its: President

ATTEST:
Behenna
Secretary