

**PORTILLO RIDGE HOMEOWNERS' ASSOCIATION,
an Arizona non-profit corporation**

A RESOLUTION OF THE BOARD OF DIRECTORS

Re: Rental Fees and Requirements

At a meeting of the Board of Directors of Portillo Ridge Homeowners' Association (the "Association"), an Arizona non-profit corporation, duly called and held on the 22nd day of October, 2014, a quorum being present and voting, the following resolution was unanimously adopted:

In accordance with A.R.S. Section 1260.01 & 33-1806.01, an administrative fee of \$25.00 is due upon the rental of any home within Portillo Ridge HOA. This fee is due for each unique rental of the home.

In addition, the following information is to be provided for each rental prior to the occupancy by the renter:

- Tenant's name(s)
- Contact Information for adult tenants
- Duration of Lease
- Vehicle(s) Descriptions
- License plates of the cars
- Production of government issued identification that bears a photograph and confirms that the tenant meets the age requirements.

The penalty for not providing all of the above information before the rental period begins is \$15 per rental and will be assessed to the owner of the lot.

In accordance with A.R.S. Section 12-991, owners of rental property must abate criminal activity as authorized in the "Nuisance Statue" A.R.S. Section 12-991.

The purpose this policy is to compensate the Association for the administrative work necessary to track rentals within the HOA, to ensure compliance with the age restrictions of the HOA, to ensure the safety of all occupants of the HOA through the use of the statues of the State of Arizona.

DATED this 22 day of October, 2014

**PORTILLO RIDGE HOMEOWNERS' ASSOCIATION
an Arizona non-profit corporation**

By: James Z. Chisholm
Its: President

ATTEST:
Maisha Z. Barnes
Secretary