

## **Portillo Ridge HOA Board Meeting**

**February 26, 2014**

**Present:** Jim Chisholm, President; Pete Mundy, Vice-president; Marsha Barnes, Secretary; Ed Davis, Treasurer; Dave Churchill, Member-at-large and Donna Severidt, Asst. Treasurer

**Absent:** None

**Call to Order:** The meeting was called to order at 7:00 p.m.

**Homeowner Discussion:** None

**Approval of minutes:** A motion was made, seconded and passed to approve the January 22, 2014 Board meeting minutes as presented.

### **Treasurer's Report:**

- As of January 31, 2014, our Operating funds were \$19,595.15 and our Reserve funds were \$162,866.09 for a total of \$182,461.24. A motion was made, seconded and passed to approve the financials as presented.
- Audit Committee Update - The annual review of our financial books is still in work.
- 2013 taxes are finished and ready to be filed.

### **Unfinished Business:**

- All ACC and Code of Ethics are signed.
- Management company updates: Three new weed letters have been sent out. All other issues have been dealt with.
- Waste Management updates: Corrections have been made to individual billings. No outstanding issues are known at this time.
- The following e-mail motions were made since the last Board meeting:
  - An email motion was made to accept Dave Churchill to the Board of Directors, as Member-at-large. This motion was unanimously approved.

- An email motion was made to elect Pete Mundy as Vice-president. This motion was unanimously approved.
- An email motion was made to elect Dave Churchill as ARC Committee chairperson. This motion was unanimously approved.
- The following directors were given additional duties:
  - Jim Chisholm – Webmaster (Dave Churchill, backup)
  - Dave Churchill – GVC Representative (Pete Mundy, backup)

**New Business:**

- The April 9, 2014 HOA Informational Meeting agenda was presented. It will be held at the Las Campanas Recreation Center. The speaker will be Marisa Rice, Sr. Hydrologist, Pima County. There will be refreshments.
- The Board of Directors will develop Continuity Books for their positions this year.
- The HOA phone books & the Green Valley phone books are ready to be distributed.
- There was a discussion regarding the GVC golf tournament.

**Adjournment:** The meeting was adjourned at 7:55 p.m.

Respectfully submitted

Marsha Barnes, Secretary