

**Portillo Ridge HOA Informational Meeting**  
**October 16, 2015**  
**Las Campanas Recreation Center**

**Call to Order:** The meeting was called to order at 6:04 PM. There were 11 homeowners and 1 guest in attendance.

**Presentation:** Thao Tiedt from the Green Valley Council provided a presentation on the Green Valley Council.

**President's Report:**

- The Board of Directors has been holding monthly workshops to work on distributing BOD workload & to create continuity books to make the BOD duties clearer and transitions easier when officers change.
- The management company has been doing a good job sending out “friendly reminder” letters to residents regarding weeds, paint, etc.
- End of the year documents will be sent out by email once again this year.
- E-blasts sent out by the Board will be kept to HOA business only.

**Presentation of Minutes:** The minutes of the April 8, 2015 HOA Informational meeting were presented. There were no comments.

**Treasurer's Report:** As of August 31, 2015, our Operating funds were \$13,008.79 and our Reserve funds were \$167,227.43 for a total of \$180,236.22.

**Standing Committee Reports:**

- Architectural Review Committee – Dave Churchill reported that there have been 10 approvals year to date. He also reminded homeowners that if they are having their house repainted in the same colors as previously, they don't have to get approval.
- Common Area Maintenance – Jim Chisholm reported that Hot Desert Landscaping has been working on cleaning up 3 common areas & drainage areas. The monuments will be painted & the area around the southwest monument will be replanted. A homeowner mentioned that it would be nice to have a committee to decorate the monuments for the holidays. The BOD would welcome volunteers to organize and runs a committee for this purpose.
- Food Bank – Sandy Churchill's report on the Food Bank is in the latest Ridgerunner.
- Neighborhood Watch – Gene Dirkes has notified the Board that he will be stepping down as Neighborhood Watch Chairperson. There will be training for neighborhood watch by the Sheriff's Auxiliary on Nov. 2, 2015, with an alternate date of Nov. 10. An explanation was given for the need of a local emergency contact in case of problems with houses while occupants are absent.

- Social Committee – Lynn Chisholm reported that 5 newsletters have been produced this year. She explained the purpose of the Caring & Sharing committee. The Welcoming committee as welcomed 4 new households this year, & they have 2 more they will be welcoming soon. There have been 3 social events so far this year, with 2 more coming up which include the Fall Appetizer Picnic & Game Night on October 25<sup>th</sup> & the Winter/Holiday event on December 12<sup>th</sup>.

**Special Representatives Reports:**

- Green Valley Council – Information will be included in the newsletters.

**Unfinished Business:** The water flow from the well has been completed and corrected. There should be no more digging necessary.

**New Business:**

- The HOA Annual Meeting has been set for Wednesday, January 27, 2016 at 5:00 PM at the East Social Center with a potluck at 6:00 PM.
- The HOA Holiday Party will be on Saturday, December 12, 2015 at 5:00 PM at Grill on the Green with a buffet dinner at 6:00 PM.

**Open Discussion:** None

**Adjournment:** The meeting was adjourned at 6:51 PM.

Respectfully submitted,

Marsha Barnes, Secretary