

Portillo Ridge HOA Board Meeting

March 9, 2016

Present: Jim Chisholm, President; Mike Millikin, Vice President; Marsha Barnes, Secretary

Absent: Ed Davis, Treasurer (excused); Nina Keck, Member-at-large (excused)

Call to Order: The meeting was called to order at 4:03 PM.

Homeowner Discussion: None.

Approval of Minutes: A motion was made, seconded and passed to approve the minutes for the February 10, 2016 Board Meeting as presented.

Treasurer's Report:

- As of February 29, 2016, our Operating funds were \$24,021.34 and our Reserve funds were \$168,668.06 for a total assets balance of \$192,689.40. A motion was made, seconded and passed to accept the financials as presented.
- 2015 Tax update: Ed Davis will get tax information to Gary Hultman.

Committee Reports:

- Architectural Review: The Architectural Review Committee denied 1 request. A response will be sent to the homeowner.
- Audit: The audit is still being worked on.
- Common Area Maintenance: No report.
- Food Bank: No report.
- Neighborhood Watch: There was three members in attendance at the Sheriff's Auxiliary training on March 7th. Glen Barnes will send out an email to remind the block captains & alternates of the future training dates.
- Nominating & Elections: No report.
- Social: The pizza party will be cancelled this year due to not having any volunteers willing to take charge of the event.

Management Company Updates: There were five friendly reminders sent out this month for weeds; one for improper storage of trash container; and one for RV parking.

Unfinished Business:

- All ACC Forms and Code of Ethics have been signed & filed.
- Phone books from the GVC are available & will be distributed by the Neighborhood Watch Committee.
- The HOA Board of Director Legal Training will take place on April 13, 2016.
- The HOA Board of Director Workshop for March will be cancelled. The next one will be moved from April 15 to April 8, 2016. Additional workshops will be scheduled for May and June.

New Business:

- Green Valley Council has scheduled trainings this month for the following HOA Board of Directors positions: Secretary, Treasurer, & President.

Adjournment: The meeting was adjourned at 4:35 PM. The next HOA Board meeting will be April 13, 2016 at 2:00 PM.

Respectfully submitted,

Marsha Barnes, Secretary