

Portillo Ridge HOA Board Meeting

April 13, 2016

Present: Jim Chisholm, President; Marsha Barnes, Secretary; Nina Keck, Member-at-large

Absent: Ed Davis, Treasurer (excused); Mike Millikin, Vice-President (excused)

Call to Order: The meeting was called to order at 2:18 PM.

Homeowner Discussion: None.

Approval of Minutes: A motion was made, seconded and passed to approve the minutes for the March 9, 2016 Board Meeting as presented.

A motion was made, seconded and passed to approve the minutes for the April 8, 2016 Board Workshop as presented.

Treasurer's Report: No report. From the information given to the President, as of March 31, 2016, our Operating funds were \$23,794.91 and our Reserve funds were \$169,806.09 for a total assets balance of \$193,601.00.

Committee Reports:

- Architectural Review: The Architectural Review Committee approved 3 requests. A fourth request was approved as submitted with restrictions.
- Audit: Tom Six finalized the audit of 2015 financials, with minor corrections.
- Common Area Maintenance: No report.
- Food Bank: No report.
- Neighborhood Watch: Glen Barnes will send out an email to remind the block captains & alternates of the final training date which was scheduled for April 11th. The committee will be distributing GVR phonebooks in the near future.
- Nominating & Elections: No report.
- Social: No report.

Management Company Updates: There were 13 friendly reminders sent out this month: 6 for weeds; 5 for trees that are encroaching on sidewalks; and 2 for mailboxes that need painting.

Unfinished Business:

- The HOA Board of Director Legal Training was held on April 8, 2016. It was very informative.

- The HOA Board of Director Workshop was held on April 8, 2016. The next workshop is scheduled for May 6, 2016. The scheduling of additional workshops for June, July, & August has been submitted to the GVR.

New Business:

- The dates for 2017 HOA meetings were discussed. The meetings will continue on the second Wednesday of the month, but a request will be made to change the times to 1:30 PM for ARC meetings & 2:00 PM for Board meetings. Dates were also decided for the Annual meeting to be on January 25, 2017 & the Informational meeting to be on Oct. 25, 2017, if those dates are available.

Adjournment: The meeting was adjourned at 3:04 PM. The next HOA Board meeting will be May 11, 2016 at 4:00 PM.

Respectfully submitted,

Marsha Barnes, Secretary