

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@yahoo.com

HOA Board Meeting **January 10, 2018 – Madera Vista**

Present: Jim Chisholm, President; Bob Garioto, Vice President; Marsha Barnes, Treasurer; Mike Millikin, Secretary.

Excused: Ed Davis, Member at Large.

Call to Order: The meeting was called to order at 9:30 AM

Homeowner Discussion: A discussion was held regarding the use of e-mail vs. postal mail for dues and other important documents.

Approval of minutes:

- It was moved, seconded and passed to approve the minutes of the December 13, 2017 Board Meeting as presented.
- It was moved, seconded and passed to approve the minutes of the December 15, 2017 Board Workshop as presented.

Treasurer's Report:

- As of December 31, 2017, our Operating funds were \$10,232.47 and our Reserve funds were \$175,314.45 for a total assets balance of \$185,546.92. It was moved, seconded and passed to accept the financials as presented.

Committee Reports:

- Architectural Review: A discussion was held regarding what items of change or additions to a property need an ARC Request to be submitted. It was a consensus to leave the requirements as they exist.
- Audit: No report.
- Common Area Maintenance: All 2017 projects were completed and discussed 2018 needs and plans.
- Food Bank: No Report
- Neighborhood Watch: Discussed the need for this program. Committee chairperson to make a recommendation.
- Nominating & Elections: No Report.
- Social: Busy planning for the annual meeting.

Special Representative Updates: None

Management Company Updates: No January report received.

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@yahoo.com

Unfinished Business:

- The annual meeting guest speaker has been confirmed (SAV). Also need name of second member of Nominating and Elections Committee.
- All end-of-year documents have been sent. Discussed the late payment process.
- Secretary received the Prepaid Legal Services Agreement approval by e-mail vote.
- Secretary received the Weedbusters invoice approval by e-mail vote.

New Business:

- Confirmed that HOA BOD Workshops will remain the 2nd Friday of the month and may be cancelled if not required.
- It was moved, seconded and passed to approve the GVC invoice in amount of \$1, 368.00 for \$9.50 per lot.
- The 2018 Code of Conduct for Officers and Directors was discussed briefly.

Adjournment: The meeting was adjourned at 10:44 AM.

- The Annual Meeting will be held January 24, 2018 with a potluck beginning at 5:00 PM at the East Social Center.
- The next HOA Board Meeting will be February 14, 2018 at 9:30 AM at Madera Vista.
- The next Board Workshop to be January 12, 2018 at 9:30 AM at Las Campanas.

Respectfully submitted,

Mike Millikin, Secretary