

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@yahoo.com

Board of Directors Workshop

January 12, 2018 – Las Campanas Social Center

Board Members Present: Jim Chisholm, President; Bob Garioto, Vice President; Mike Millikin, Secretary; Marsha Barnes, Treasurer.

Homeowners Present: None

Call to Order: The BOD Workshop was called to order at 9: 30 AM.

Workshop Discussion:

- A review & discussion of the current Duties and Responsibilities (D&Rs).
- The BOD discussed the following items:
 - End of Year mailing process, which is now complete.
 - The new bank deposit process was also reviewed.
 - Reviewed the ARC Guidelines with regard to tree height and a lot's view path. Jim is to contact legal counsel for more information.
 - The majority of the meeting was spent reviewing the welcoming letter and the documents to be sent out with new real estate purchases. Forms were updated for 2018 and verbiage modified where needed.

No other business related to the Portillo Ridge Homeowners' Association was discussed or acted on during this Portillo Ridge HOA BOD Workshop.

Adjournment: The workshop was adjourned at 11:45 AM. The next HOA BOD Workshop will be February 16, 2017 at 9:30 AM at Las Campanas Recreation Center.

Respectfully submitted,

Mike Millikin, Secretary
