

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@yahoo.com

HOA Board Meeting

February 14, 2018

Present: Jim Chisholm, President; Bob Garioto, Vice President; Marsha Barnes, Treasurer; Mike Millikin, Secretary.

Excused: Ed Davis, Member at Large.

Homeowners Present: Irene Olson, Glen Barnes and Howard Grondahl.

Call to Order: The meeting was called to order at 9:30 AM.

Election of Officers: It was reported by the president that Howard Grondahl was elected to the 2018 Board of Directors by e-mail ballot per our Bylaws. It was moved, seconded and passed to re-elect Jim Chisholm as HOA President for 2018. It was then moved, seconded and passed to elect Mike Millikin, Secretary, Marsha Barnes, Treasurer and Bob Garioto, Vice-President for the HOA. Howard Grondahl will serve as Member at Large.

Homeowner Discussion: A discussion was held concerning the GVR proposed pickle ball courts at the end of Camino Del Portillo and Esperanza. It was moved, seconded and passed that the Portillo Ridge HOA send a letter to GVR listing our concerns regarding lighting, traffic, noise and congestion in the area. Jim Chisholm will initiate the draft of the letter for review by the other directors.

Approval of minutes:

- It was moved, seconded and passed to approve the minutes of the January 10, 2018 Board Meeting as amended.
- It was moved, seconded and passed to approve the minutes of the January 12, 2018 Board Workshop as presented.
- It was moved, seconded and passed to approve the minutes of the January 24, 2018 Annual Meeting as amended.

Treasurer's Report:

- As of January 31, our Operating funds were \$31,842.79 and our Reserve funds were \$175,315.58 for a total assets balance of \$207,158.37. It was moved, seconded and passed to accept the financials as presented.
- Marsha will prepare a recommendation for next meeting regarding the expiring CD replacement. She is also preparing materials for the annual audit.

Committee Reports:

- Architectural Review: One ARC Request form was approved at today's meeting.
 - Audit: No report.
 - Common Area Maintenance: No report. It was noted the trash accumulation between lots 114 and 115.
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Committee Reports: (continued)

- Food Bank: No Report
- Neighborhood Watch: Glen commented on training for Block Captains, a 48% return of Neighborhood Watch Information Forms. He is working on recruiting new Block Captains for certain blocks. It was suggested that a pizza party for Block Captains would be beneficial.
- Nominating & Elections: No report.
- Social: The room for the annual Holiday Party has been booked at Grill on the Green.

Special Representative Updates: None.

Management Company Updates: No report received yet.

Unfinished Business:

- It was reported that two members have not paid their 2018 annual assessment.
- The workshops will remain the Friday following the monthly board meetings.

New Business:

- The 2018 ACC Forms and Code of Ethics forms were signed by all board members.
- The following committee chairpersons were moved, seconded and passed as follows: ARC-Mike Millikin; Audit, Bernie Hill; Common Area Maintenance, Jim Chisholm; Food Bank, Sandy Churchill; Neighborhood Watch, Glen Barnes and Social, Lynn Chisholm.
- Glen Barnes was appointed to be GVC Representative with Bob Garioto as alternate.
- HOA Board Legal Training to be at Counsel's office on March 9, 2018 at 10:00 AM.
- It was moved, seconded and passed to approve HR01 Collection Policy.
- Teleconferencing of board meetings was discussed. No action was taken.
- Secretary received the documentation for the email votes for Howard Grondahl's election to the 2018 Board of Directors.

Adjournment: The meeting was adjourned at 11:23 AM.

- The next HOA Board meeting will be March 14, 2018 at 9:30 AM at Madera Vista.
- The next board workshop to be February 16, 2018 at 9:30 AM at Las Campanas.

Respectfully submitted,

Mike Millikin, Secretary