

# Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: [www.portilloridgehoa.org](http://www.portilloridgehoa.org) ~ Email: [portilloridgehoa@yahoo.com](mailto:portilloridgehoa@yahoo.com)

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## HOA Board Meeting

May 9, 2018

**Present:** Jim Chisholm, President; Bob Garioto, Vice President; Marsha Barnes, Treasurer; Mike Millikin, Secretary.

**Excused:** Howard Grondahl, Member at Large.

**Members in Attendance:** None

**Call to Order:** The meeting was called to order at 9:30 AM

**Homeowner Discussion:** None

### **Approval of minutes:**

- It was moved, seconded and passed to approve the minutes of the April 11, 2018 Board Meeting as amended.
- It was moved, seconded and passed to approve the minutes of the April 13, 2018 Board Workshop as presented.

### **Treasurer's Report:**

- As of April 30, 2018, our Operating funds were \$20,483.10 and our Reserve funds were \$1186,822.30 for a total assets balance of \$207,405.40.
- The 2017 annual tax filing is complete and was submitted on time.
- It was moved, seconded and passed to accept the financials as presented.

### **Committee Reports:**

- Architectural Review: Two ARC Requests were approved at today's meeting. Mike will send a follow-up letter to a lot owner regarding tree height question. Two potential new committee member's names were given to Mike.
  - Audit: Next Report Due 2019.
  - Common Area Maintenance: Hot Desert Landscaping submitted two estimates for work to be done in 2019. The first estimate for \$1,279.90 involving work in our common areas was approved. The second estimate for \$ 675.00 involves reworking of the South monuments was also approved.
  - Food Bank: No Report.
  - Neighborhood Watch: Directories were distributed to 9 of 10 block captains. Directories are being distributed to the residences. 54% of the residences have returned the Info Forms.
  - Nominating & Elections: No report.
  - Social: Bonita Davis has confirmed the date of Friday, December 14, 2018 for the Christmas party at Grill on the Green.
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## **Special Representative Updates:**

Bob reported on the latest GVC meeting with presentations by GVR CEO Blumenthal and County Supervisor Christy.

**Management Company Updates:** Associa moved the monthly inspection dates from the first Wednesday of the month to the last Wednesday of the month. Jim and Bob rode with the inspector this month and will provide an updated check list for the inspector. There were 13 courtesy letters, 2 first violation notices and one second violation letters sent this month.

## **Unfinished Business:**

- Our ACC annual report was accepted by that state agency.
- We continue to wait for the final approval on the last few month's board and workshop meeting places and dates.
- We received clarification from legal counsel on a homeowner question regarding the requirement to have a posted board meeting start time.

## **New Business:**

- It was moved, seconded and passed to approve a bill received by e-mail for the annual rental of our storage facility for \$420. Marsha will pay this when the invoice arrives.
- Mike will work again on activating the USPS Informed Delivery service for our PO box.

**Adjournment:** The meeting was adjourned at 10:52 AM.

- The next HOA Board meeting will be June 13, 2018 at 9:30 AM at Madera Vista.
- The next board workshop to be June 15, 2018 at 9:30 AM at Las Campanas.

Respectfully submitted,

Mike Millikin, Secretary