

# Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: [www.portilloridgehoa.org](http://www.portilloridgehoa.org) ~ Email: [portilloridgehoa@yahoo.com](mailto:portilloridgehoa@yahoo.com)

---

## **HOA Board Meeting**

**October 10, 2018**

**Present:** Jim Chisholm, President; Marsha Barnes, Treasurer; Mike Millikin, Secretary, Howard Grondahl, member-at-large

**Excused:** None

**Call to Order:** The meeting was called to order at 9:30 AM.

**Homeowner Discussion:** Discussed BOD duties, responsibilities and time requirements with Dave Colicchio.

### **Approval of minutes:**

- It was moved, seconded and passed to approve the minutes of the July 13, 2018 Board Workshop as presented.
- It was moved, seconded and passed to approve the minutes of the September 12, 2018 Board Meeting as presented.
- It was moved, seconded and passed to approve the minutes of the September 14, 2018 Board Workshop as presented.

### **Treasurer's Report:**

- As of September 30, 2018 our Operating funds were \$14,059.85 and our Reserve funds were \$188,821.54 for a total assets balance of \$202,881.39.
- It was moved, seconded and passed to accept financials as presented.

### **Committee Reports:**

- Architectural Review: Two ARC requests were submitted and approved by the committee.
- Audit: No report necessary.
- Common Area Maintenance: Hot Desert Landscaping has completed all work assigned.
- Neighborhood Watch: No Report.
- Nominating & Elections: Jim described the duties of this committee.
- Social: The Christmas party is set for December 14 at Grill on the Green.

### **Special Representative Updates:**

No Report.

### **Management Company Updates:**

- Jim reported that 1 courtesy letter was sent, 2 first notices of violation and 2 second notices were sent in September. A hearing is scheduled for the October meeting.

### **Unfinished Business:**

- The 2019 Budget was discussed, and it was moved, seconded and passed to remain the same as 2018.
-

# Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: [www.portilloridgehoa.org](http://www.portilloridgehoa.org) ~ Email: [portilloridgehoa@yahoo.com](mailto:portilloridgehoa@yahoo.com)

---

- The 2019 dues were discussed, and it was moved, seconded and passed to remain the same as 2018 at \$155.00 per year.
- The Reserve Fund financials were approved by motion.
- E-mail voting procedures will remain the same. Dates will be reviewed at the next workshop.
- The annual meeting format was approved with Jim presenting the “State of the HOA” and not a guest speaker.
- Jim will contact Ed Davis to chair the Elections and Nominating committee. Dave Colicchio agreed to be on the committee.

## **New Business:**

- We received a resignation letter from Bob Garioto for personal reasons. The BOD is actively searching for a replacement to fill this term.
- Mike distributed the list of meeting rooms and dates for 2019 BOD meetings, workshops and social gatherings confirmed by GVR.
- It was agreed that the number of BOD meetings will remain at 10 per year.
- The end-of-year mailings will be discussed at the next BOD workshop.
- Mike will respond to the Wells Fargo Age Restriction form request.
- A homeowner suggested mentioning the 18ft. tree height restriction at the upcoming Informational Meeting.

**Adjournment:** The meeting was adjourned at 11:05 AM.

- The next HOA Board meeting will be November 14, 2018 at 9:30 AM at Madera Vista.
- The next board workshop to be October 12, 2018 at 9:30 AM at Las Campanas.

Respectfully submitted,

Mike Millikin, Secretary