

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

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Board of Directors Workshop

October 12, 2018

Board Members Present: Jim Chisholm, President; Mike Millikin, Secretary and Marsha Barnes, Treasurer

Homeowners Present: Dave Colicchio

Call to Order: The BOD Workshop was called to order at 9: 35 AM.

Workshop Discussions:

- A review of the current Duties and Responsibilities (D&Rs) and records retention and storage.
- The BOD discussed the following items:
 - It was reported that recent real estate package mailings included a blank CD that should have contained CC&Rs, Articles of Incorporation and Bylaws. Mike will investigate.
 - The remainder of the meeting was spent reviewing and updating the end-of-year mailings, time schedules and re-organizing the four mailings.
 - It was decided to send an e-mail to all homeowners regarding the repaving update of Camino del Portillo and the recent dust story at the Sierrita mine.

No other business related to the Portillo Ridge Homeowners' Association was discussed or acted on during this Portillo Ridge HOA BOD Workshop.

Adjournment: The workshop was adjourned at 11:35 AM. The next HOA BOD Workshop will be November 16, 2018 at 9:30 AM at Las Campanas Ironwood Room.

Respectfully submitted,

Mike Millikin, Secretary
