

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@yahoo.com

HOA Board Meeting

November 14, 2018

Present: Jim Chisholm, President; Dave Colicchio, Vice President; Marsha Barnes, Treasurer and Mike Millikin, Secretary

Excused: Howard Grondahl, member-at-large

Call to Order: The meeting was called to order at 9:30 AM

Homeowner Discussion: None

Approval of minutes:

- It was moved, seconded and passed to approve the minutes of the October 10, 2018 Board Meeting as presented.
- It was moved, seconded and passed to approve the minutes of the October 12, 2018 Board Workshop as presented.
- It was moved, seconded and passed to approve the minutes of the October 24, 2018 Informational Meeting as presented.

Treasurer's Report:

- As of October 31, 2018, our Operating funds were \$13,958.39 and our Reserve funds were \$189,239.57 for a total assets balance of \$203,197.96.
- It was moved, seconded and passed to accept financials as presented.

Committee Reports:

- Architectural Review: Three ARC requests were submitted and approved by the committee. The committee also added the Dunn Edwards color DEC 732, Aspen Yellow to the color palette.
- Audit: No Report.
- Common Area Maintenance: Hot Desert Landscaping will be submitting a bid for work for the remainder of the year. Jim will investigate solar lighting for the three monuments.
- Food Bank: Report to be in the Winter Ridgerunner.
- Neighborhood Watch: No Report
- Nominating & Elections: One person has shown an interest in the BOD.
- Social: The Holiday party is set for December 14th at Grill on the Green.

Special Representative Updates:

No Report

Management Company Updates:

- Jim reported that 8 courtesy letters, 1 first notice of violation and 1 second notice were sent in October.
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Unfinished Business:

- The End-of Year mailings will be finalized at the next workshop.
- Copies of the e-mail voting for placing Dave Colicchio on the Board of Directors and a second e-mail voting to elect Dave to the position of Vice President were given to the Secretary for filing.

New Business:

- We received an invoice for the 2019 Annual Insurance premium for \$2,209.00. It was moved, seconded and passed to pay this invoice.
- No renewal contract has been received from our legal counsel yet.
- The 2019 calendar was discussed. A pizza party is planned for March 16 at 4:00 PM at the East Center. Dave volunteered to head this up.
- A representative from our management company, Associa, will be asked by Jim to the next board meeting to discuss Management Company duties, costs, and answer questions.

Adjournment: The meeting was adjourned at 10:25 AM.

- The next HOA Board meeting will be December 12, 2018 at 9:30 AM at Madera Vista.
- The next board workshop to be November 16, 2018 at 11:00 AM at Las Campanas.

Respectfully submitted,

Mike Millikin, Secretary