

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

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Board of Directors Workshop

November 16, 2018

Board Members Present: Jim Chisholm, President; Dave Colicchio, Vice President; Mike Millikin, Secretary and Marsha Barnes, Treasurer

Homeowners Present: None

Call to Order: The Board of Directors (BOD) Workshop was called to order at 11:00 AM.

Workshop Discussions:

- A review of the current BOD Duties and Responsibilities.
- The BOD then conducted a review of all of the documents for the end-of-year mailing. A schedule for the transmittal of the documents was also developed.

No other business related to the Portillo Ridge Homeowners' Association was discussed or acted on during this Portillo Ridge HOA BOD Workshop.

Adjournment: The workshop was adjourned at 1:00 PM. The next BOD Workshop will be December 14, 2018 at 9:30 AM at Las Campanas Ironwood Room.

Respectfully submitted,

Mike Millikin, Secretary
