

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@yahoo.com

Board of Directors Workshop

December 14, 2018

Board Members Present: Jim Chisholm, President; Dave Colicchio, Vice President; Mike Millikin, Secretary and Marsha Barnes, Treasurer

Homeowners Present: None

Call to Order: The BOD Workshop was called to order at 9:30 AM.

Workshop Discussions:

- A review of the current Duties and Responsibilities (D&Rs).
- An executive session was called at 9:40 AM to discuss legal advice related to Association Operations per ARS 33-1804A1 and ended at 10:15 AM.
- The BOD then conducted a final review of the end-of year documents and modified the 2019 Ballot.
- Dave Colicchio reported on his investigation of purchasing two drawer fire proof file cabinets.
- Jim reported that Claire Dixon from Associa will be at our next BOD meeting to discuss Associa's HOA management program.

No other business related to the Portillo Ridge Homeowners' Association was discussed or acted on during this Portillo Ridge HOA BOD Workshop.

Adjournment: The workshop was adjourned at 11:20 AM. The next BOD Workshop will be January 11, 2019 at 9:30 AM at Las Campanas Ironwood Room.

Respectfully submitted,

Mike Millikin, Secretary
