

# Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: [www.portilloridgehoa.org](http://www.portilloridgehoa.org) ~ Email: [portilloridgehoa@yahoo.com](mailto:portilloridgehoa@yahoo.com)

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## HOA Board Meeting

February 13, 2019

**Present:** Jim Chisholm, President; Marsha Barnes, Treasurer; Mike Millikin, Secretary; Howard Grondahl, Member-at-Large and Mike Lewis, unassigned position.

**Excused:** Dave Colicchio, Vice President.

**Call to Order:** The meeting was called to order at 9:30 AM

**Homeowner Discussion:** None

### **Executive Session:**

The board moved in to executive session to elect 2019 officers. Upon completion of the executive session, the announcement of the following officers was made:

- President – open
- Vice President – Dave Colicchio
- Treasurer – Marsha Barnes
- Secretary – Mike Millikin
- Members-at-Large – Howard Grondahl and Mike Lewis

### **Approval of minutes:**

- It was moved, seconded and passed to approve the minutes of the January 9, 2019 Board Meeting as presented.
- It was moved, seconded and passed to approve the minutes of the January 11, 2019 Board Workshop as presented.
- It was moved, seconded and passed to approve the minutes of the January 23, 2019 Annual Meeting as presented.
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### **Treasurer's Report:**

- As of January 31, 2019, our Operating funds were \$23,870.98 and our Reserve funds were \$189,777.95 for a total assets balance of \$213,588.93.
- It was moved, seconded and passed to accept the January 2019 financials as presented.
- The 2018 audit books are ready to be presented to Bernie Hill.
- The 2019 tax submission will be after the audit is completed,
- Marsha noted that one member is still late on the annual assessment payment for 2019.

### **Committee Reports:**

- Architectural Review: No requests were submitted. The committee discussed legal counsel's recommendation to modify the tree height section (4.1) of the ARC Guidelines.
  - Audit: No Report.
  - Common Area Maintenance: Jim reported that the purchaser of Hot Desert Landscaping has not yet contacted us.
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- Food Bank: No Report
- Neighborhood Watch: No Report
- Nominating & Elections: No Report
- Social: Lynn Chisholm has stepped down as chair after 6 years. Need a new chairperson.

## Special Representative Updates:

Glen Barnes submitted a report on the recent GVC meeting. His report is in the minutes' file.

## Management Company Updates:

- Jim reported that 8 courtesy letters and one first notice of violation were sent for January.

## Unfinished Business:

- One resident has not paid their 2019 dues. Marsha will contact them with late fee requirements.
- The legal training session will be rescheduled from the planned March 12 date.
- To date three residents have returned volunteer interest forms.
- A review of the Associa management program was held. It was suggested that we investigate Stratford Management Co. as a potential HOA management company.

## New Business:

- All board members were asked to sign the ACC forms and Code of Ethics forms.
- It was moved seconded and passed to appoint the same 2018 committee chairs for 2019 with the exception of ARC chair to be Dave Colicchio. Neighborhood Watch and Social committees are open.
- Glen Barnes will continue to be the GVC representative with Dave Colicchio.
- Mail Call included an update for the insurance policy.

**Adjournment:** The meeting was adjourned at 11:05 AM.

- The next HOA Board meeting will be March 13, 2019 at 9:30 AM at Madera Vista.
- The next board workshop to be March 15, 2019 at 9:30 AM at Las Campanas.

Respectfully submitted,

Mike Millikin, Secretary