

# Portillo Ridge Homeowners' Association

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## **HOA Special Board Meeting**

**April 15, 2019**

**Present:** Dave Colicchio, Vice President; Mike Millikin, Secretary, Marsha Barnes, Treasurer and Mike Lewis, Member-at-Large.

**Homeowner Present:** Jim Chisholm

**Call to Order:** The meeting was called to order at 1:10 PM

### **Management Company Presentation:**

The board met with representatives of Stratford Management including Holly King, General Manager and Helen Brown, Director of Management Services, at their offices in Tucson. Items discussed were:

- The transition process after executing the agreement.
- The scanning of existing HOA documents.
- Timeline to accomplish the transition.
- The fact that Helen Brown would be assigned as our Manager.
- Additional costs to the HOA such as postage, printing, etc.
- Stratford will provide a list of items they will need during transition.

**No decisions were made at this informational meeting.**

**Adjournment:** The meeting was adjourned at 3:00 PM.

Respectfully submitted,

Mike Millikin, Secretary