

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@yahoo.com

HOA Board Meeting

Madera Vista Center, Green Valley, AZ

June 12, 2019

Present: Fred Wray, President; Dave Colicchio, Vice President; Marsha Barnes, Treasurer; and Mike Millikin, Secretary

Excused: Mike Lewis, Member-at-Large

Call to Order: The meeting was called to order at 9:30 AM

Homeowner Discussion: A homeowner asked if there had been a change to the Waste Management Contract as he tried to put his trash on vacation hold for three (3) weeks and was told that it had to be for a minimum of thirty (30) days.

Approval of Minutes:

- A motion was made by Mr. Millikin, seconded and carried to approve the minutes of the May 8, 2019 Board Meeting Minutes as presented.

Treasurer's Report:

- As of May 31, 2019, our operating funds were \$28,902.37 and our reserve funds were \$186,000.00 for a total assets balance of \$214,902.37.
- A motion was made by Mr. Colicchio, seconded and carried to accept the May 2019 financials as presented.

Committee Reports:

- Architectural Review: There were no new requests to consider. Will be reviewing the current guidelines and submittal form.
- Audit: No report is due until 2020.
- Common Area Maintenance: Mr. Chisholm reported that that he has contacted two vendors that were provided by Stratford Management and waiting for return calls. The committee will utilize volunteers to address small issues such as weeds.
- Food Bank: No report provided.
- Neighborhood Watch: No report provided.
- Nominating & Elections: No report provided. As a reminder, the Committee will need to be appointed at the October Board of Directors Meeting.
- Social: No report. Need a new chairperson. Discussion ensued regarding the July 4th Event.

Special Representative Updates:

- Green Valley Council: No report provided.
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Management Company Updates:

- Ms. Brown, Stratford Management, reported that the Operating Account has been opened at Mutual of Omaha (CAB); letter of introduction from Stratford Management have been sent to the homeowners; and currently working on obtaining all the files for the Association.
- A motion was made by Mr. Millikin, seconded and carried to change the Association's statutory agent to David Grant, Stratford Management.

Unfinished Business:

- Board Workshop Dates: Dates have been set for 2019 as follows: June 14th; July 12th; August 9th; September 13th; October 11th; November 15th and December 13th. The location of the workshops is the Ironwood Room at Las Campanas.
- 2020 Board Meeting Dates: The ARC and Board Meeting dates will remain as the second Wednesday of the month at 9:00 AM for the ARC and 9:30 for the Board Meetings located at Madera Vista GVR facility. Request forms for meeting date reservations for 2020 have not yet been received by Green Valley Recreation. The 2020 Annual Meeting is scheduled for January 22, 2020 pending approval by Green Valley Recreation.

New Business:

- Mail Call - There was no homeowner correspondence for the Board's review at the June 12, 2019 Board of Directors Meeting.
- 2019 Informational Meeting: Meeting date is October 23, 2019 at the Las Campanas Center. The Board reviewed the draft agenda. Holly King, CFO and General Manager, Stratford Management and Helen B Brown, Director of Management Services-Community Manager, Stratford Management, will be the guest speakers.

Adjournment: The meeting was adjourned at 10:55 AM.

- The next HOA Board meeting will be September 11, 2019 at 9:30 AM at Madera Vista.
- Reminder: No scheduled Board of Directors or ARC meetings in July and August.
- Next Board of Directors Workshop is June 14, 2019 at 9:30 AM at Las Campanas.

Respectfully submitted,

Helen B Brown

Helen B Brown

Director of Management Services/Community Manager-Stratford Management
For the Portillo Ridge Homeowners Association Board of Directors