

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@yahoo.com

HOA Board Meeting Minutes **Madera Vista Center, Green Valley, AZ** **November 13, 2019**

Present: Fred Wray, President; Dave Colicchio, Vice President; Mike Lewis, Member-at-Large, and Mike Millikin, Secretary

Excused: Marsha Barnes, Treasurer

Call to Order: The meeting was called to order at 9:30 AM.

Homeowner Discussion: Homeowner present addressed the Board regarding:

1. How to obtain a homeowner complaint form.
2. When is the Waste Management contract going to be renewed?
3. How is Stratford Management being funded?

Approval of Minutes:

- A motion was made by Mr. Millikin, seconded by Mr. Lewis, and carried to approve the minutes of the October 9, 2019 Board Meeting Minutes as submitted.
- A motion was made by Mr. Lewis, seconded by Mr. Millikin, and carried to approve the minutes of the October 11, 2019 Workshop as submitted.
- A motion was made by Mr. Lewis, seconded by Mr. Millikin, and carried to approve the minutes of the October 23, 2019 Informational Meeting as submitted.

Treasurer's Report: Ms. Barnes was not present at the November 13, 2019 Board of Directors Meeting.

Committee Reports:

- Architectural Review: There were four approvals at the November 13, 2019 Architectural Committee Meeting:
 - Lot #100, repaint (Hacienda Tan for the body and the trim color will remain the same)
 - Lot #144, enclosing of walled area behind the RV garage to use for storage (note to refer to 4.6.1 of the CC&Rs in the approval).
 - Lot #55, increase height of western block wall by twenty (20) inches (had neighbor included Request for Neighboring Property Review).
 - Lot #58, replace concrete driveway and walk with brick pavers.
 - In addition, Lot #70 and Lot #63 were provided email approval for repainting of the homes with the existing colors.

In addition, the Committee is requesting administrative help from Stratford Management.

- Audit: No report is due until 2020.
- Common Area Maintenance: Mr. Chisholm reported that Valscape has started with the approved Common Area cleanup during the week of November 10th.
- Food Bank: No report provided.
- Neighborhood Watch: No report provided.
- Nominating & Elections: No report provided.
- Social: No report provided.

Special Representative Updates- Glen Barnes: No report provided.

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Management Company Updates:

- 2020 Board Meeting dates and the Architectural Review Meeting dates have been approved by Green Valley Recreation for the second Wednesday of the month, (ARC meetings at 9:00 AM and Board meetings at 9:30). All meetings will be at Madera Vista.
- 2020 Workshops have been approved by Green Valley Recreation for the Friday following the Board Meetings at Las Campanas starting at 9:30 AM.
- 2020 Annual Meeting has been scheduled for Wednesday, January 22, 2020 at the Las Campanas Center (Agave & Ocotillo Rooms).
- 2020 Informational Meeting has been scheduled for Wednesday, October 21, 2020 at the Las Campanas Center (Ironwood Room).
- The July 4th potluck has been scheduled for the East Center but will continue to try to get Madera Vista reserved.

Unfinished Business:

- 2020 Annual Meeting Agenda: The Board reviewed and approved the draft agenda for the 2020 Annual Meeting.
- Waste Management: Discussion ensued. A motion was made by Mr. Colicchio, seconded by Mr. Millikin, and carried to sign a new contract with Waste Management for once a week trash/once a week recycle (option 2 on the straw pool) at a cost \$13.00 per month + RMO. In addition, Waste Management has agreed to waive the administrative fee for non-paperless billing, will be offering three choices of can sizes (35, 64 or 96 gallon) and will provide a one-time swap-out if a homeowner wishes to change their can size. The new contract will become effective January 1, 2020.

New Business:

- There was no New Business before the Board at the November 13, 2019 Board of Directors Meeting.
- Mail Call: There was no correspondence for the Board to review at the November 13, 2019 Board of Directors Meeting.

Adjournment: The meeting was adjourned at 10:30 AM.

- The next HOA Board meeting will be December 11, 2019 at 9:30 AM at Madera Vista.
- Next Board of Directors Workshop is November 15, 2019 at 9:30 AM at Las Campanas.

Respectfully submitted,

Helen B Brown

Helen B Brown, CMCA

Director of Management Services/Community Manager-Stratford Management

For the Portillo Ridge Homeowners Association Board of Directors