

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@yahoo.com

Board of Directors Workshop

November 15, 2019

Board Members Present: Fred Wray, President; Dave Colicchio, Vice President and Mike Millikin, Secretary

Homeowners Present: Jim Chisholm

Call to Order: The BOD Workshop was called to order at 9:30 AM.

Workshop Discussion:

- The member complaint form was review, prior to posting on the website. The name of the form has been changed to Member Violation Observation Form.
- Due to recent interest in Lot #60 which is unbuilt, regarding building guidelines, Stratford Management will compile a document, with information derived from the CC&R's to provide to potential buyers.
- ARC Administrative Process: Discussion ensued-Stratford Management will become the clearing house for receipt of submittals, forwarding to the committee and responding to the homeowner of the committee's decision.
- 2020 Notice of Assessment Letter: Draft letter was reviewed, and suggested changes made.

No other business related to the Portillo Ridge Homeowners' Association was discussed or acted on during this Portillo Ridge HOA BOD Workshop.

Adjournment: The workshop was adjourned at 10:35 AM. The next HOA BOD Workshop will be December 13, 2019 at 9:30 AM at Las Campanas Ironwood Room.

Respectfully submitted,

Helen B Brown

Helen B Brown, CMCA
Director of Management Services/Community Manager-Stratford Management
For the Portillo Ridge Homeowners Association Board of Directors
