

Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@yahoo.com

HOA Board Meeting

December 11, 2019

Present: Fred Wray, President; Dave Colicchio, Vice President; Mike Millikin, Secretary; and Mike Lewis, Member-at-Large.

Excused: Marsha Barnes, Treasurer

Call to Order: The meeting was called to order at 9:30 AM

Homeowner Discussion: None

Approval of minutes:

- A motion was made by Mr. Lewis, seconded by Mr. Millikin and carried to approve the minutes of November 13, 2019 Board Meeting as presented.
- A motion was made by Mr. Millikin, seconded by Mr. Lewis and carried to approve the minutes of November 15, 2019 Board Workshop as presented.

Treasurer's Report:

As of October 31, 2019 the following was submitted:

- Operating Account: \$ 10,797.26
- Reserve funds:
 - Money Market: \$ 1,094.42
 - Net Portfolio assets: \$ 202,286.71
 - Total Reserve Fund \$202,286.71
- Total Asset Balance \$213,083.97

As of November 30, 2019 the following was submitted:

- Operating Account: \$ 10,042.57
- Reserve funds:
 - Money Market: \$ 0.00
 - Net Portfolio assets: \$ 202,607.87
 - Total Reserve Fund \$ 202,607.87
- Total Asset Balance \$ 212,650.44

- A motion was made by Mr. Millikin, seconded by Mr. Lewis and carried to accept the October and November 2019 financials as presented.

Committee Reports:

- Architectural Review: There were no requests before the ARC. The ARC log is current and posted.
 - Audit: No report.
 - Common Area Maintenance: A motion was made by Mr. Millikin, seconded by Mr. Lewis and carried to approve the Weed Busters 2020 Annual Invoice in the amount of \$ 6,550.00.
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with payment of one half (\$3,275.00) payable immediately. Our landscape contractor, Valscape, must provide an invoice and be paid before the end of the year. Mr. Chisholm to address.

- Food Bank: No report
- Neighborhood Watch: No report
- Nominating & Elections: One potential candidate for the board has been proposed.
- Social: Preliminary estimates of the Holiday Party attendance is at 50. The Madera Vista room is not available for the Fourth of July party. Helen B Brown, Stratford Management, is asked to investigate.

Special Representative Updates:

- Glen Barnes attended the GVC November meeting and prepared notes indicating presentations were made by Sherriff Napier, Steve Christy's Chief of Staff, Theo Tiedt President and Maureen McCarthy of GVR.

Management Company Updates:

- The new Waste Management contract has been signed effective January 1, 2020.
- A Holiday Party reminder was sent out.
- The 2020 Assessment statements were sent out on Nov. 26. The 2020 budgets were not sent.
- Helen Brown will not be attending the Dec. 11 Board meeting due to a conflict.

Unfinished Business: None

New Business:

- Informal discussion occurred concerning giving Stratford Management a P.O. Box key and the "What's New" section on the HOA web site.

Adjournment: The meeting was adjourned at 10:10 am.

- The next HOA Board meeting will be January 10, 2020 at 9:30 am at Madera Vista.
- The next Board workshop will be December 13, 2019 at 9:30 at Las Campanas.
- The Annual Meeting will be January 22, 2020 at 4:00 pm at Las Campanas.

Respectfully submitted,

Mike Millikin, Secretary