

# Portillo Ridge Homeowners' Association

P.O. Box 592, Green Valley, AZ 85622

Website: [www.portilloridgehoa.org](http://www.portilloridgehoa.org) ~ Email: [portilloridgehoa@yahoo.com](mailto:portilloridgehoa@yahoo.com)

---

## Board of Directors Workshop

February 14, 2020

**Board Members Present:** Fred Wray, President; Dave Colicchio, Vice President, Wendy Strasser, Secretary and Mike Lewis, Treasurer

**Homeowners Present:** Marsha Barnes and Jim Chisholm

**Call to Order:** The BOD Workshop was called to order at 9:30 AM.

### Workshop Discussion:

- Annual Meeting Draft Minutes
  - The 2020 Annual Meeting Draft Minutes were reviewed, and corrections noted by Mike Millikin, former Board Secretary. Upon corrections being made by Stratford Management, they will be posted to the Portillo Ridge website.
- 2019 Audit
  - The 2019 Audit is being scheduled. Ms. Barnes, former Board Treasurer, will be working with Bernie Hill. Ms. Barnes inquired if the binder of the financial information from January-May 2019 has been scanned.
- Homeowner Directory
  - Ms. Brown told those present that the homeowner directory has been completed and was awaiting the election of the 2020 Board of Directors as well as committee chairs. The directory will be sent by email and USPS as well as being posted on the Stratford Management homeowner portal upon final editing.
- Trash/Recycle Can Exchange
  - Ms. Brown made note that Waste Management will not schedule the exchange until they are in receipt of the number of requested sizes has been obtained to ensure adequate inventory. An email survey will be sent to the membership (and by USPS) asking for the size cans that homeowners prefer. Response deadline is Friday, February 28<sup>th</sup> to be included in the free exchange. Clarification is also required on the Vacation Hold Time Frame.
- July 4<sup>th</sup> Social
  - It was confirmed by Green Valley Rec that Madera Vista is not available for the July 4<sup>th</sup> potluck location. The location will remain at the East Center.
- Board Legal Training-Goldschmidt/Shupe
  - President Fred Wray will be scheduling the annual legal training/review for March.

**No other business related to the Portillo Ridge Homeowners' Association was discussed or acted on during this Portillo Ridge HOA BOD Workshop.**

**Adjournment:** The workshop was adjourned at 10:45AM. The next HOA BOD Workshop will be March 13, 2020 at 9:30 AM at Las Campanas Ironwood Room.

Respectfully submitted,

*Helen B Brown*

Helen B Brown, CMCA  
Director of Management Services/Community Manager-Stratford Management  
For the Portillo Ridge Homeowners Association Board of Directors

---