

Portillo Ridge Homeowners' Association

P.O. Box 37020, Tucson, AZ 85704

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@gmail.com

HOA Board Meeting

December 14, 2022

Madera Vista Center, Green Valley, AZ

Present: Nancy Williams, Glen Barnes and Mike Millikin

Excused: Mike Lewis

Homeowners: Four (4)

Call to Order: The meeting was called to order at 9:30 AM

Homeowner Discussion:

- Homeowners present at the December 14, 2022 Board of Directors Meeting had no comments.

Approval of minutes:

- A motion was made by Ms. Williams, seconded by Mr. Millikin and carried to approve the November 9, 2022 Board of Directors Draft Meeting Minutes as submitted by Stratford Management.

Treasurer's Report:

- Mr. Lewis was not present at the December 14, 2022 Board of Directors Meeting. Ms. Brown financials were those present.

Committee Reports:

- Architectural Review: Mr. Barnes noted that there has been no activity since the last Board Meeting.
- Common Area Maintenance: Mr. Chisholm was not present at the December 14, 2022 Board of Directors Meeting.
- Food Bank: No report.
- Neighborhood Watch: No report. Mr. Will Smith has volunteered to serve as the Neighborhood Watch Coordinator.
- Nominating & Election-Mike Millikin told those present that two homeowners have submitted their self-nomination forms for the two open positions.
- Social: Thank you to Nancy Cook for the very successful Holiday Party, there were a total of 56 RSVPs, with 50 in attendance. New Holiday decorations were purchased at a

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cost of \$891.75 and the monuments were decorated by homeowners from the Plactia Apartada cul-de-sac,

Special Representative Updates: Mr. Barnes reported that the latest Green Valley Council meeting was held on November 17th; discussion ensued about the Pima County Agenda.

Management Company Updates:

- Through November 2022 Stratford Management is in receipt of fourteen recorded deeds and payments of \$1,680 in sale of home income.

Unfinished Business:

- **End of Year Mailing Update:** The Year End Mailing Report was sent to the membership by Constant Contact as well as the self-nomination form for anyone who is interested in serving on the Board for 2023.
- **Finalize Annual Meeting Update:** President, Ms. Williams is working on the Committee Reports for the Power Point Presentation.
- **Dates for 2023 Board Meetings:** At this time the monthly Board Meetings will remain on the second Wednesday of the month and will be in person meetings for the months of January, February and April at the Madera Vista Recreation Center. The March meeting will be held by Zoom.

New Business:

- **Mail Call:** There was no correspondence received from homeowners for Board Review at the December 14, 2022 Board of Directors Meeting.
- **Homeowner Directory Discussion:** Discussion ensued about removing homeowner emails from the Homeowner Directory. It was decided that homeowners will continue to be sent the Homeowner Directory Form which includes an email address should they wish to have it included.
- **Weedbusters Proposal:** A motion was made by Mr. Barnes, seconded by Mr. Millikin and carried to approve the 2023 proposal from Weedbusters in the amount of \$6,550.
- **Treasurer Transition:** A motion was made by Mr. Barnes, seconded by Ms. Williams and carried to accept the resignation of treasurer, Mike Lewis. A motion was made by Mr. Millikin, seconded by Mr. Barnes and carried to appoint Steve Cripps to fill the unexpired term of Mike Lewis and will serve as Treasurer.
- **CVC Membership:** A motion was made by Ms. Williams, seconded by Mr. Barnes and carried for the Association to remain as a member of the Green Valley Council.

Adjournment: The meeting was adjourned at 10:10 AM.

- The next Board of Directors Meeting is scheduled for January 11, 2023 at 9:30 AM. The meeting is scheduled to be held at Madera Vista.

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Respectfully submitted,

Helen B Brown

Helen B Brown, CMCA

Director of Management Services/Community Manager-Stratford Management

For the Portillo Ridge Homeowners Association Board of Directors