

Portillo Ridge Homeowners' Association

P.O. Box 37020, Tucson, AZ 85704

Website: www.portilloridgehoa.org ~ Email: portilloridgehoa@gmail.com

HOA Board Meeting

April 12, 2023

Las Campanas-Acacia Room.

Present: Glen Barnes, Steve Cripps, Nancy Williams and Cheri Golden

Excused: Nancy Cook

Homeowners: Six (6)

Call to Order: The meeting was called to order at 9:31 AM

Homeowner Discussion:

- A homeowner present at the meeting inquired about the status of her complaint regarding the height of her neighbor's tree. Ms. Brown told the homeowner that she has been on contact with the neighbor and they are meeting with two arborist to inspect the trees in question and provide options.

Approval of minutes:

- A motion was made by Ms. Golden, seconded by Mr. Cripps and carried to approve the March 9, 2023 Board of Directors Draft Meeting Minutes as amended.

Treasurer's Report:

- The Board reviewed the spreadsheet provided by Mr. Cripps.
- A motion was made by Mr. Barnes, seconded by Ms. Williams and carried to approve the financial report.
- 2022 Tax Update-Mr. Cripps is not aware of any additional information regarding the status of the appeal to the IRS who had previously denied the 501C3 tax status for the Association.

Committee Reports:

- Architectural Review: Mr. Barnes noted that there were two submittals and both and been approved since the March 2023 Board Meeting.
- Common Area Maintenance: Mr. Chisholm has received a proposal from Valscape & Maintenance for common area clean up L-7, 8, 9, 10, 12, 13, 14, 15, 16 and 17 as well as trimming of Palo Verde Tree totaling \$785.00. A motion was made by Ms. Golden, seconded by Mr. Cripps and carried to approve the proposal.
- Food Bank: The 2023 Spring Food Drive donations totaled: 340 pounds of food, \$275 in checks and \$400 in gift cards. The GV Food Bank is now again accepting fruit donations. They will furnish fruit pickers to clear your fruit trees. The Community Food Bank of Southern Arizona

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has a new Chief Executive Officer. We are excited to see the Community Food Bank move forward with the strong combination of skills that Malea Chavez possesses. Thank you to our neighbors who collected your donations: Mark Summers, Anne Morrison, Dan & Delight Sullivan, Deanna Brooks and Sandy Churchill.

- Neighborhood Watch: Extra Placards. Discussion ensued regarding the need to order additional Guest Parking Placard. Stratford Management will contact the printer to inquire on the cost for different quantities. It was also suggested that the parking guidelines on when it is necessary to use the guest placards.

Special Representative Updates: Mr. Barnes was not able to attend the March GVC Meeting.

Management Company Updates:

- For the month of March there were no new homeowners.
- As of April 11, 2023 there were .six delinquent accounts totaling \$1,004.88.

Unfinished Business:

- **HOA Directories:** The request for homeowners to update the information for the Homeowner Directory is scheduled to go out in July.

New Business:

- **2023 and 2023 HOA Meeting Dates:** A motion was made by Ms. Williams, seconded by Ms. Golden and carried to cancel the May, June, July and August Board Meetings. Discussion ensued regarding how often to meet in 2024.
- **Expand Allowable Monthly Parking Time for RVs:** After discussion, this item was tabled.
- **Discussion on Investing Reserve Funds (CD Laddering).** Discussion ensued.
- **Debit Card:** A motion was made by Mr. Barnes, seconded by Ms. Williams and carried to have Stratford Management request a debit card from CIT bank to be used for the cost involved with the website domains and Board Members laptops.

Adjournment: The meeting was adjourned at 10:40 AM.

- The next Board of Directors Meeting is scheduled for September 13, 2023 at 9:30 AM. The meeting will be held at Madera Vista

Respectfully submitted,

Helen B Brown

Helen B Brown, CMCA

Director of Management Services/Community Manager-Stratford Management

For the Portillo Ridge Homeowners Association Board of Directors